

► OVERVIEW

INTRODUCTION

USB Executive Development (USB-ED) presents a Programme in Performance Management for organisations that increasingly recognise that planning and encouraging individual performance have a critical effect on organisational performance.

WHAT SETS THIS INTERVENTION APART?

After completing this programme, the successful participant will be equipped to:

- discuss the achievement of organisational effectiveness through performance management
- examine the elements of performance management, including process, principles and guidelines for effective performance management
- understand the interpersonal skills needed to set targets and review performance
- compile the agenda for an effective performance discussion.

PAST PARTICIPANTS' COMMENTS

"This programme highlighted the need for changes in attitude, transparency and respect among employers and employees. This is a very valuable programme." – Lulama Patricia Stohze, Department of Education (EC), Chief Education Specialist

"This is a very good and well-presented programme." – S.L. Brand, University of Stellenbosch, HR Manager

"The content is relevant, up-to-date, user-friendly and adaptable to various situations" – Linda Kellett, Clicks, HR Manager

► WHO

WHO SHOULD ATTEND?

This programme is aimed at line managers and human resource managers responsible for effective performance management in organisations.

ADMISSION REQUIREMENTS

It is assumed that participants comply with the following requirements: English language competence at NQF level 4. Sufficient ability to read and comprehend learning material, write assignments and follow/participate in discussions on management issues.

► WHAT

CONTENT OVERVIEW

- Performance management process
- The Balanced Scorecard
- Setting expectations
- Reviewing performance
- The performance discussion

NQF ALIGNMENT

This programme is presented on the complexity level of an NQF 6.

► BENEFITS

HOW WILL YOU BENEFIT?

Participants who complete this programme learn how to apply performance management principles in their own business context.

CERTIFICATION

On successful completion of the programme, participants will receive a certificate from the University of Stellenbosch.



WHEN & WHERE

CAPE TOWN

30 - 31 July 2012

Class times: 08:15-17:30

FEES

FEES

R5 950

Fees include programme fees, programme material, lunch and refreshments, and are payable before the commencement of the programme.

CANCELLATION POLICY

It is of utmost importance that USB-ED be formally notified of cancellation 14 days prior to the commencement date of the programme.

A cancellation fee of 10% will be payable for cancelling fewer than 14 days prior to the commencement of the programme.

Please note that programme fees, faculty and dates are subject to change.

ENQUIRIES

CONTACT PERSON:

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